

Supplementary Committee Agenda



Overview and Scrutiny Committee Tuesday, 6th June, 2017

Place: Council Chamber, Civic Offices, High Street, Epping

Time: 7.30 pm

Committee Secretary: A. Hendry Tel: (01992) 564243
Email: democraticservices@eppingforestdc.gov.uk

11. OVERVIEW & SCRUTINY SELECT COMMITTEES - MEMBERSHIP 2017/18 (Pages 5 - 10)

Decision Required:

(1) To appoint members to the following Select Committees in accordance with pro-rata in the proportions (**Report and full name list now attached**):

Select Committee:
Governance Select Committee
Communities Select Committee
Neighbourhoods Select Committee
Resources Select Committee

(2) To consider requests for appointments to Select Committees by non affiliated members; and

(3) To appoint a Chairman and a Vice Chairman to the following Select Committees:

Select Committee	Appointments Required:
Governance	Chairman: Vice Chairman:
Communities	Chairman: Vive Chairman:
Neighbourhoods	Chairman: Vice Chairman:
Resources	Chairman: Vice Chairman:

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(4) To appoint Members, Chairman and Vice-chairman to the Transformation Task and Finish Panel.

Task and Finish Panel	Self Nominated members:
Transformation T&F Panel	<p>Cons: A Patel; S Kane; N Bedford; K Chana; N Avey; M Sartin; R Bassett</p> <p>Green Party: S Heap</p> <p>Lib Dem: B Surtees</p> <p>LRA: R Baldwin; R Brookes</p> <p>UKIP:</p> <p>Independent: D Dorrell</p>

Select Committees

1. (Director of Governance) The Council has agreed that pro rata apply to Overview and Scrutiny Select Committees only. The Overview and Scrutiny rules provide that the memberships must reflect pro rata requirements and the lowest number of members required to achieve cross-party representation whilst allowing the inclusion of members who are not members of a political group or are not members of the Overview and Scrutiny Committee.
2. The Committee are asked to make appointments to Select Committees in accordance with the Overview and Scrutiny Procedure rules.
3. Nominations to Chairman and Vice Chairman of these Select Committees are excluded from the calculation required under the Council's protocol regarding allocation of Chairman and Vice-Chairman positions between the political groups.
4. Nominations to the Select Committees, which may be submitted up until the day of the meeting, were sought through officer liaison with the Group Leaders and via the Appointments Panel. A list of nominations will be tabled at the meeting.

Task and Finish Panels

5. Task and Finish Panels will:
 - have Members, Chairman and Vice Chairman appointed by the Overview and Scrutiny Committee;
 - have memberships which need not be based on pro-rata rules and be flexible as to the number of Councillors appointed to the membership. There will be no restriction on the numbers appointed;
 - have memberships which represent the minimum number necessary to adhere

to their work programme.

6. Any member of the Council may be a member of a Task and Finish Panel, save that a member of the Cabinet may not be a member of any Panel which deals directly with matters within the responsibility of their Portfolio.

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SCRUTINY



Report to the Overview and Scrutiny Committee

Date of meeting: 6 June 2017

Subject: Overview & Scrutiny Select Committees – Membership 2017/18

Officer contact for further information: S. Tautz (01992 564180)

Democratic Services Officer: A. Hendry (01992 564246)

Recommendations/Decisions Required

- (1) That the Committee make appointment to membership of the select committees for the 2017/18 municipal year, in accordance with the Overview and Scrutiny rules of the Council's Constitution; and**
- (2) That the Committee make appointment to the positions of chairman and vice-chairman of each select committee for 2017/18.**

Report

Introduction

1. (Director of Governance) As the Committee are aware, an Overview and Scrutiny framework based on a structure of four 'select committees', was established from 2015/16. Details of the select committee framework and the responsibilities of each select committee, which reflect the management structure of the Council.
2. The Overview and Scrutiny rules set out within Article 6 of the Council's Constitution require that the Committee determine the number of select committees and review whether they should continue in being, at its first meeting of each municipal year. Additionally, the membership of the select committees is to be appointed by the Overview and Scrutiny Committee at the first meeting each year, as such appointments are reserved to the Committee and not made by the Council at its annual meeting.
3. The Overview and Scrutiny rules of the Constitution provide that membership of the select committees must reflect pro rata requirements and the lowest number of members necessary to achieve cross-party representation, whilst also allowing for the inclusion of members who are not members of a political group or the Overview and Scrutiny Committee. The following options are available to achieve the pro rata membership requirements of the Constitution, for the select committees for 2017/18.

Select Committee Membership – Pro Rata

4. Membership of the select committees has traditionally been based on eleven members. On this basis, the allocation of seats for 2017/18 in accordance with the current political composition of the Council, would be as follows:

Conservative Group: 7

Green Party Group: 0

Liberal Democrat Group: 1

Loughton Residents Association Group: 3

Independent Members: 0

5. However, it should be noted that this approach does not provide for select committee membership to include members of all political groups, or councillors that are not currently members of a political group.
6. The lowest number of members necessary to reflect pro rata requirements in the membership of the select committees for 2017/18, whilst also achieving the cross-party requirements of the Overview and Scrutiny rules of the Constitution, is fifteen members. This would result in the following allocation of seats on each committee:

Conservative Group: 9

Green Party Group: 1

Liberal Democrat Group: 1

Loughton Residents Association Group: 3

Independent Members: 1

7. The Committee is requested to consider the issues set out above and to make appointment to membership of the select committees for 2017/18, in accordance with the Overview and Scrutiny rules of the Council's Constitution. Nominations to the select committees that have been submitted by Group Leaders are set out in the schedule attached as Appendix 1.
8. Any further nominations will be reported at the meeting. If the number of nominations exceeds the available places, the Committee will be required to vote on these appointments.

Select Committees - Chairmen and Vice-Chairmen

9. Appointment to the positions of chairman and vice-chairman of each of the select committees are also reserved to the Overview and Scrutiny Committee. These appointments are excluded from the calculation arising from the existing protocol on the allocation of chairman and vice-chairman positions for other committees, sub-committees and panels.
10. The Committee is requested to make appointments to the position of chairman and vice-chairman of each select committee for 2017/18. Nominations for the respective chairman and vice-chairman submitted by Group Leaders are also set out in Appendix 1 and any further nominations will be reported at the meeting. Where more than one nomination is received for each position, the Committee will be required to vote on these appointments.

**OVERVIEW & SCRUTINY SELECT COMMITTEES & TASK & FINISH PANELS –
NOMINATIONS FOR 2017/18**

Communities Select Committee (15)
Chairman: Y. Knight Vice-Chairman: G. Shiell
Conservative Group (9): K. Chana, R. Gadsby, L. Hughes, S. Jones, Y. Knight, A. Mitchell, G. Shiell, D. Sunger, H. Whitbread Green Party Group (1): S. Heap Liberal Democrat Group (1): B. Surtees Loughton Residents Association Group (3): R. Baldwin, A. Beales, L. Girling Independent Members (1): R. Butler

Governance Select Committee (15)
Chairman: N. Avey Vice-Chairman: G. Chambers
Conservative Group (9): N. Avey, R. Bassett, G. Chambers, L. Hughes, S. Jones, S. Kane, M. McEwen, B. Rolfe, D. Stallan Green Party Group (1): No nomination received Liberal Democrat Group (1): B. Surtees Loughton Residents Association Group (3): H. Kauffman, L. Mead, D. Wixley, Independent Members (1): No nomination received

Neighbourhoods Select Committee (15)

Chairman: N. Bedford

Vice-Chairman: H. Brady

Conservative Group (9): N. Avey, N. Bedford, H. Brady, L. Hughes, A. Patel, B. Rolfe, M. Sartin, G. Shiell, L. Webster

Green Party Group (1): S. Neville

Liberal Democrat Group (1): J. H. Whitehouse

Loughton Residents Association Group (3): R. Baldwin, J. Jennings, C. P. Pond

Independent Members (1): R. Morgan

Resources Select Committee (15)

Chairman: S. Kane

Vice-Chairman: A. Patel

Conservative Group (9): R. Bassett, N. Bedford, R. Gadsby, S. Kane, P. Keska, A. Mitchell, A. Patel, D. Sunger (+1 vacancy)

Green Party Group (1): No nomination received

Liberal Democrat Group (1): J. H. Whitehouse

Loughton Residents Association Group (3): J. Jennings, D. Roberts, C. Roberts

Independent Members (1): D. Dorrell

Transformation Programme Task & Finish Panel*

Chairman: No nomination received

Vice-Chairman: No nomination received

Conservative Group: A Patel, N Bedford, K Chana, N Avey, M Sartin, R Bassett, S Kane

Green Party Group: S Heap

Liberal Democrat Group: B Surtees

Loughton Residents Association Group: R Baldwin; R Brookes

Independent Members: D Dorrell

*pro rata membership requirements do not apply to Task and Finish Panels.

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